Alberta Therapeutic Recreation Association

CEU Reporting Form

CEUs are collected from May 1- April 30 of each year. Each ATRA Registered Professional member submits documented CEUs at membership renewal time. The yearly requirement for members is 15 CEUs. Failure to acquire 15 CEUs eliminates the option to renew professional membership.

Personal Information

Name: _____ ATRA Membership #: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Contact Information: Home Phone: _____ Work Phone: _____

Fax Number: _____ Email Address: _____

Continuing Education Units

Code #	Description of Activity	Date	# Units
		TOTAL UNITS	

Mail or Fax to:

ATRA
7140C FAIRMOUNT DRIVE SE, CALGARY, AB T2H 0X4
FAX: **(403) 255-2234**

It will be the responsibility of each member to record and submit learning activities. Receipts or other records of attendance do not need to be submitted with this form, but should be kept for one year. At their discretion, the ATRA Board of Directors may conduct random audits. Your signature here indicates that the records listed above are accurate.

Signature: _____ Date: _____